

Privacy Information

Thompsons Solicitors LLP is a data controller. Contact details are:

- Thompsons Solicitors LLP registered office is at Congress House, Great Russell Street, London WC1B 3LW.
- Telephone: 0207 290 0000.
- Email: enquiries@thompsons.law.co.uk

We collect, use and keep personal data about individuals for the purposes of the firm's operations and our legal obligations to clients, trades unions, staff and contractors. Thompsons recognises the importance of the correct and lawful treatment of personal data; it maintains confidence in the organisation and provides for successful operations.

As a firm of solicitors we have to comply with court rules and the rules of professional conduct. Those rules include client confidentiality.

Protection of personal data and respect for individual privacy is fundamental to the day-to-day operations of the firm.

Compliance with the data protection law is overseen by the UK data protection regulator which is the Information Commissioner's Office (ICO). The firm is accountable to the ICO for its data protection compliance.

The firm has appointed the Head of Risk & Compliance, as the Data Protection Officer ("DPO").
Contact details: Risk&ComplianceBirmingham@thompsons.law.co.uk

Individuals have the following rights subject to some legal exceptions:

The rights:

- To information about the data kept and to have a copy of the data;
- Right to rectification of any inaccurate personal data;
- Right to erasure of personal data;
- Right to restriction on the use of their personal data;
- Right to portability – right to receive data processed by automated means and have it transferred to another data controller;
- Right to object to the processing of their personal data.

Version control

Version	Comments	Persons involved
1.1	Initial draft	Caroline Underhill
2.0	Revised version 16.5.18 09:38	Stephen Jones Caroline Underhill